Low Carbon Travel and Transport Challenge Fund

Webinar – 19 January 2017

Application Process
What is the fund for

- Active travel hubs
- Low carbon transport hubs
- Integrated low carbon transport/active travel hubs
- Paths
Notes for applicants
Available at
www.energysavingtrust.org.uk/lcttchallengefund
1. Self-assessment checklist

See LCTT Challenge Fund Application Form – page 5

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2. Applicant details

- This section should be fairly straightforward
- Conflict of interest
- Organisational capacity
- Partner details
3. Project details

- This section asks you to provide a summary of your project and objectives

- If you have completed a feasibility study, consultation, or stakeholder engagement we ask you to provide an outline of this work.

- If you received funding from the Pre Application Support Fund (PASF), please refer here to your PASF report.
4.1 Project impact criteria: Project rationale

- Your project must align with the strategic aims of the LCTT programme:
  - Increase the number of journeys made by public transport, active travel and low carbon vehicles;
  - Support Active Travel Hubs (facilities and routes to support cycling, walking and public transport use as an alternative to the car);
  - Provide low carbon transport hubs and reliable low carbon refuelling services at strategic sites.
4.2 Project impact criteria: Strategic fit

Applicants are asked to address this in two parts:

1. LCTT Programme Plans

2. Wider Plans
4.3/4.4 Project impact criteria: Partnership working & community engagement

- Provide a description of how you intend to work with partners in order to successfully deliver your project.

- Provide detail on how local communities have been involved in the project to date, e.g. consultations, how they will be engaged with as the project develops, and how the project will benefit the local community.
5.1 ERDF specific criteria: Horizontal themes

- Projects should demonstrate alignment with the three ERDF Horizontal themes
  - Equal opportunities: clarify how the project has taken account of and reflected the diverse needs of target group(s), outline barriers to participation
  - Environmental sustainability: resource efficiency, environmental impact, local sourcing
  - Social inclusion: how will the project aim to reduce inequalities between the least advantaged communities and the rest of society
5.2 ERDF specific criteria: Additionality

- ERDF requirement that projects must be ‘new or additional activity’
- Applicants must demonstrate that this project would not be able to go ahead, or only in a reduced form, without the requested ERDF support.
5.3 ERDF specific criteria: Deliverability

- ERDF requirement that all projects will have completely drawn down the funding by December 2018.
- Applicants must demonstrate how their project can practically be delivered within these timescales.
5.4 ERDF specific criteria: Sustainability

- ERDF requirement that all funded projects will run for at least 5 years beyond the funding period (December 2018).
- Applicants must have appropriation strategies in place to ensure resourcing, maintenance etc. out to December 2023.
6. Delivering your project

- This section allows you to provide more detail about your approach to project management and delivery.
- Applicants are required to adequately describe risks associated with their project, and how these risks will be managed.
- Applicants are asked to demonstrate they understand compliance requirements.
7. Finance: Matched funding

- All funding provided from the LCTT Challenge Fund needs to be matched at a minimum of 50% (Highlands and Islands) and 60% (Lowlands and Uplands).
- Match funding needs to be identified in advance.
- Match funding must be ‘clean’ – it cannot be linked to any other projects or outputs.
- Other European funding cannot be used as matched funding.
- Corporate or private sector funding or in-kind contributions cannot be used as matched funding.
7.4 Finance: State aid

- Applicants are responsible for ensuring their project adheres to State aid rules.
- These rules are designed to prevent interventions that distort competition or affect trade between EU Member States.
- If you have any concerns or questions relating to State aid, please get in touch with the LCTT Challenge Fund Project Team.
8. Monitoring and evaluation

- All ERDF programmes are required to monitor and evaluate their projects.
- Projects will be required to measure output indicators (e.g. kilometres of paths built) and results indicators (e.g. uptake in usage measured via survey).
- All projects will at the outset need to supply appropriate baseline data, in either quantitative or qualitative terms, that relate to the desired outcomes of the project.
The deadline for applications is Tuesday 28<sup>th</sup> February 2017

For an application form please email lctt@est.org.uk
One to one surgeries…

EST is hosting two surgeries in February which will provide you with an opportunity to discuss your project one-on-one with a representative from EST, Transport Scotland and Scottish Government.

Email lctt@est.org.uk for more information.

GLASGOW
Thursday, 2 February 2017

INVERNESS
Tuesday, 7 February 2017
Any further questions

For more information or if you have specific questions relating to your project please contact the Energy Saving Trust LCTT Challenge Fund project team:

Email: lctt@est.org.uk
Phone: 0131 555 8691